

1. Pre-selected fields available for same-day download

The **new immediate Ad hoc download option with pre-selected fields** allows you to receive ten fields for download and not worry about which fields you need to select. This option is available for all PHAs and will replace the need to call the MTCS Hotline for the "Large HA report." The ten standard fields for this download option are:

- HA code or project number (line 1c or line 1g)
- Program type (line 1d)
- Effective date of action (line 2b)
- Head of household last name (line 3b)
- Head of household first name (line 3c)
- Head of household Social Security (line 3n)
- Total number in household (line 3r)
- Total annual income (line 7m)
- Total tenant payment (line 9j)

2. Ad Hoc fields available for on-line queries

- New fields are **bolded**
- Fields available for 'Pre-Selected Standard Download' are *italicized*
- Fields only available for "Next Day Download" are marked by an **'**'**

50058 Field	Description
1b	HA State
<i>1c</i>	<i>HA Number</i>
<i>1d</i>	<i>Program</i>
1e	Project State, if different from 1b
1f	Project/Originating HA Number if different than 1c
<i>1g</i>	<i>Project Number</i>
1h	Suffix Number
2a	Type of action
<i>2b</i>	<i>Effective date of action</i>
2c	Date of admission to program
2e	FSS participant now or in the last year?
2f	Use if instructed by HUD
<i>3b</i>	<i>Head of Household Last Name & Sr, Jr, etc.</i>
<i>3c</i>	<i>Head of Household First Name</i>
3d	Head of Household MI
<i>3e</i>	<i>Head of Household Date of Birth</i>
3g	Head of Household Sex
3k	Head of Household Race
3m	Head of Household Ethnicity
<i>3n</i>	<i>Head of Household Social Security Number</i>
<i>3r</i>	<i>Total number in household</i>
3s	Family subsidy status under Noncitizen rule
<i>4b</i>	<i>Zip Code Before Admission</i>
<i>5a</i>	<i>Current Zip Code</i>
5c	Number of bedrooms in unit
5d	Is this one of the units that the HA has identified as an accessible unit?
5e	Has the family requested accessibility features?
5f	Has the family received the requested accessibility features?
5g	Date Unit Last Passed Inspection

50058 Field	Description
5h	Date Unit Last Inspected
7m	<i>Total Annual Income</i>
8i	Medical/disability assistance allowance
8j	Elderly/disability allowance
8k	Number of dependents
8n	Dependent allowance
8p	Yearly child care cost that is not reimbursed
8q	Travel cost to work/school (Indian Housing only)
8r	Optional earned income deduction
8u	Total Allowances
9f	TTP if based on adjusted annual income
9h	Minimum TTP, put 0 if waived
9j	<i>TTP</i>
10b	Ceiling rent, if any
10d	Utility allowance, if any
10e	Tenant rent
10h	Public/Indian Housing maximum rent
10j	Total number eligible
10k	Total number in family
10p	Mixed family TTP
10s	Mixed family tenant rent
11a	Number of bedrooms on certificate
11b	Is family now moving to this unit
11d	Portability
11e	Cost billed per month
11f	HA Number billed
11g	Housing Type - OFTO
11g	Housing Type - Project based certificate program unit
11g	Housing Type - Mod Rehab funding used for certificates
11g	Housing Types - IGR has continual supportive services
11g	Housing Types - SRO : 1 room occupied by 1 person
11h	Owner Name
11i	Owner TIN/SSN
11j	FMR or exception rent
11k	Contract rent to owner
11m	Utility allowance, if any
11n	Gross rent of unit
11q	TTP
11r	Total HAP
11s	Tenant rent
11t	HAP to owner
11ae	Total number eligible

50058 Field	Description
11af	Total number in family
11ah	Prorated total HAP
11ai	Mixed family TTP
11ak	Mixed family tenant rent
12a	Number of bedrooms on voucher
12b	Is family now moving to this unit
12d	Portability
12e	Cost billed per month
12f	HA Number billed
12g	Housing Types - IGR has continual supportive services
12g	Housing Types - SRO 1 room occupied by 1 person
12h	Owner Name
12i	Owner TIN/SSN
12j	Voucher payment standard
12n	Utility allowance, if any
12q	Gross rent of unit
12w	HAP to owner
12x	Family rent to owner
12y	Utility reimbursement to family
12ac	Total number eligible
12ad	Total number in family
12af	Prorated total HAP
12ag	Mixed family total family contribution
12ai	Mixed family tenant rent
13d	Owner Name
13e	Owner TIN/SSN
14g	Owner Name
14h	Owner TIN/SSN
15e	Net cost
15f	Administration charge
15h	Family cost
N/A	FSS Addendum Indicator
N/A	MSA
N/A	County
N/A	City
N/A	Congressional District
N/A	Latitude
N/A	Longitude
N/A	Census tract
N/A	State
N/A	Region
N/A	Field Office
N/A	Sender ID

3. Summary Fields

Summary fields require a next day download.

50058 Field	Description
N/A	SUMMARY FIELDS
	*Distribution of Household Members By Age:
---	0 - 3
---	4 - 5
---	6 - 12
---	13 - 17
---	18 - 19
---	20 - 21
---	22 - 49
---	50 - 61
---	62 - 79
---	80+
	*Income Quantity by Source:
---	Any Wages (Federal Wage, HA Wage, Military Pay, Own Business, Other Non wage)
---	Welfare (TANF, General Assistance)
---	SSI (Supplemental Security Income)
---	SS/Pension (Social Security, Pension)
---	Other Income (Child support, Indian Trust, Unemployment Assistance)
---	Asset Income
	*Distribution of Household Members by Disability Status:
---	Number of Elderly with Disabilities
---	Number of Non-Elderly with Disabilities

---	*Family Type
	Age 62 and over
	Under 62 with disabilities
	Other families with dependents
	Other families without dependents
	All families with dependents
5a	*Unit Address
5a	*Unit Apartment Number
5a	*Unit City